

## Strategic Infrastructure Committee Constitution

[Approved by the FX Plus Board, 25 July 2013; revisions approved July 2014.]

### Reporting

Reports to the FX Plus Board.

### Terms of reference

1. To maintain an overview of progress and completion of strategic live estates and building projects at the Penryn Campus with budgets in excess of £500k.
2. To receive reports from Project Boards on live estates and building projects as appropriate. Project Boards are normally established where the budget is greater than £500K and/or is high risk in nature.
3. Taking into account the strategic and annual prioritised requirements of both university partners and FX Plus, to recommend the estates and building budget and outline 5 year forecasts for FX Plus as part of the annual business planning process.
4. To have delegated authority from FX Plus Board for scheme approval for projects between £100K and £500K which have been approved in principle by FX Plus Board and are within the approved annual Capital Plan Budget. Shared projects below that limit can be approved by the FX Plus CEO providing they are within the overall agreed prioritised plan. Similarly, dedicated space projects below that level to be agreed by the Director from the funding university. *(It is recognised that separate university approvals are also needed for directly university funded projects)*
5. To discuss and make recommendations to the FX Plus Board around any unplanned projects which emerge in-year in excess of £100k, but within overall annual budgets or occasionally/exceptionally outside of annual budgets.
6. To receive reports on all minor capital works and other projects being undertaken by FX Plus, projects within the annual Estates Capital Sustenance Budget and Minor Capital Works Budget confirmed by the FX Plus Board and within the Capital Budget Plan. The Group will ensure oversight of business case for individual projects to be in line with organisational objectives and effective use of resources.
7. To have delegated authority from FX Plus Board for approval of locations for minor structures and equipment at the Penryn Campus where considered to be no significant detriment to the campus environment.
8. To consider proposals for the strategic development of the campus including master planning, acquisition or leasing of land/buildings, and to make recommendations to the FX Plus Board as appropriate, to minimise reactive project proposals and provide a longer term planning horizon.
9. To prioritise projects for approval by FX Plus Board

10. To advise the FX Plus Board on the strategic investment in the renewal of campus buildings, landscape and infrastructure.

## **Composition**

### ***Membership:***

Chief Executive Officer, FX Plus – Niamh Lamond

Two Board Directors, one from each university – Peter Cox (Falmouth) and Phil Attwell (UoE)

A representative from each university – Ken Johnson (Falmouth) and Hugh McCann (UoE)

### ***Quorum:***

A Board Director can be represented in his/her absence by an Alternate Director from his/her university (appointed under the FX Plus Articles of Association, paragraph 4.1). In the absence of FX Plus CEO, the FX Plus Director of Estates can represent FX Plus. The Committee will not be quorate without an approved representative from each party.

### ***Attendance:***

FX Plus Director of Estates – Tim Brooksbank

FX Plus Financial Controller/Capital – Danielle Burnford

### ***Chairing:***

Annual rotation of FX Plus Board Directors

### ***Servicing:***

By a member of the FX Plus Executive Support Team

## **Frequency of meetings**

Meetings to be held on a quarterly basis a month ahead of each ordinary FX Plus Board meeting.